

Monday 4<sup>th</sup> January 2021

## Remote Learning

Dear Parents and Guardians,

Happy New Year! I hope you have all managed to have a lovely long weekend since my last letter to you.

As I mentioned previously, we will be providing remote learning for all pupils during the time that Ark Conway is closed. We are excited to share with you a number of improvements that we have made to our provision since the last lockdown as we have been planning how to ensure that pupils receive the best education possible whilst at home, just in case the school was to be closed again.

### **How will my child learn whilst the school is closed?**

Based on feedback from our staff and parent community, we are committed to delivering live lessons to pupils in Years 3-6. This will consist of 3 separate lessons per day:

- 1 English lesson,
- 1 Mathematics lesson and
- 1 Foundation subject lesson per day.

In EFYS and Year 1, class teachers will be recording lessons for the children to complete at home as we know that due to their young age, it is likely they will need an adult at home to assist them with their work and recorded lessons will allow for families to be flexible with their younger children.

In Year 2, pupils will follow a combination timetable consisting of:

- 1 pre-recorded Phonics lesson video (to enable your child to complete it at a time to suit you and your family)
- 1 pre-recorded additional lesson each day
- 1 Live Lesson each day at 10:30am – 11:30am

The timetable below details what time these daily lessons are happening in each year group, and this has been designed to avoid as many clashes with other year groups as possible, meaning the vast majority of families will only need one device to access the live lessons. These lessons will begin on Thursday 7<sup>th</sup> January.



# Ark Conway Primary Academy

	Year 2	Year 3	Year 4	Year 5	Year 6
Lesson 1	Phonics – pre-recorded	8:30 – 9:30am	8:30 – 9:30am	9:30 – 10:30am	9:30 – 10:30am
Lesson 2	10:30 – 11:30am	11:30 – 12:30pm	11:30 – 12:30pm	12:30 – 1:30pm	12:30 – 1:30pm
Lesson 3	Pre-recorded lesson	1:30 – 2:30pm	1:30 – 2:30pm	2:30 – 3:30pm	2:30 – 3:30pm

## How will my child access live lessons?

For this school closure all live and recorded lessons will take place on Microsoft Teams. This is the service used by the whole of Ark Schools and therefore will be more efficient than other services available. You will receive your child's email and password shortly. There will also be a video on how to login and find your lessons uploaded to the school website this week.

## How will my child receive feedback on their work to further their learning?

Based on our reflections from the last school closure, we are committed to providing more feedback on children's learning and will be using a separate dedicated service for this called SeeSaw. You will receive your login details for this service in due course. Within your child's live/recorded lesson it will be stipulated by the class teacher which work is required to be uploaded after the lesson is complete. Your child will then be provided with feedback via SeeSaw.

## What if my child cannot access the live lesson at the allocated time?

In order to receive the best learning experience possible during school closure, attending live lessons at the correct times is very important. However, you will also be able to access recordings of live lessons, later that day on Microsoft teams. We will be recording pupil attendance at these lessons, similarly to our usual attendance protocol. It is imperative that your child joins either the live lesson or completes the recorded lesson later that day. If your child is unwell, please contact the school office to let us know that your child will be absent from lessons.



# Ark Conway Primary Academy

**We do not have any devices at home that we can use for live/recorded lessons. What should we do?**

Microsoft teams can be accessed from any internet enabled device. This could be a desktop computer, Laptop, Tablet or Smartphone. If you do not own any of these devices, we do have a small number of laptops at school that can be loaned to you whilst school is closed. These devices will be prioritised for families that are in receipt of free-school meals; children with an EHCP or that are classed as vulnerable and the highest need will be met first. If you believe that you qualify for a device and do not own one personally, please email the required information below to [info@arkconwayprimary.org](mailto:info@arkconwayprimary.org) as soon as possible and by 4pm on Monday 4<sup>th</sup> January at the latest.

Yours sincerely

Rebecca Ross-Wood and James Elliott

Principal

I.T Lead

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*I wish to loan a Chromebook because of disruption to face-to-face learning*

*Child's name* \_\_\_\_\_

*Reason for wanting a device* \_\_\_\_\_

*If your application for a device meets the requirements you will be contacted by the school and given a time on Tuesday 5<sup>th</sup> January or Wednesday 6<sup>th</sup> January to collect your device. In order to receive your device, you will be emailed an agreement to sign or you can sign a physical copy on collection.*