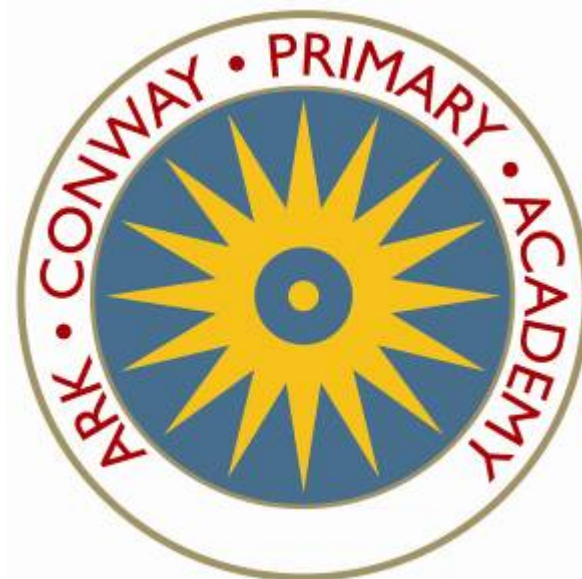


2013/14 School travel and accreditation plan for ARK Conway Primary Academy

London Borough of Hammersmith & Fulham



Accreditation record

2013 Bronze Level
2012 Bronze Level

Basic Information

Staff Contact Details

Lead school contact name	Hannah McCormick
Lead school contact email	h.mccormick@arkconwayprimary.org
Optional school contact name (1)	Damian McBeath
Optional school contact email (1)	d.mcbeath@arkconwayprimary.org
Optional school contact name (2)	
Optional school contact email (2)	

School Details

Name of school	ARK Conway Primary Academy
Telephone number	020 3249 1180
E-mail address	info@arkconwayprimary.org
Street	Hemlock Road
Town	Hammersmith
County	- Select
Postcode	W12 0QT
Borough	Hammersmith & Fulham
Website	http://www.arkconwayprimary.org/
DFE Number	205/2000
Type of school	Primary
Category of school	Academy
Age range	4 - 7
Number of students including nursery	90
Number of staff full time and part time	17
Catchment area	Furthest distance a pupil lives from the school is 1.21 miles
Please provide details of any expansion plans or changes to student school times	school is taking in 30 additional pupils per year (one new year group) until it reaches capacity of 210 pupils
Bus routes	220 228 272 283 70 72 95

School Opening Times

School site opening time	06:30
School site closing time	18:00
Breakfast club start time (if applicable)	07:30
Student's official school start time	08:30
Student's official school finish time	16:00
Enrichment / Extended school's finish time	18:00

Cycle Parking Facilities

"Covered Sheffield Stand" cycle parking spaces	0
"Sheffield Stand" cycle parking spaces	0
"Cycle Racks" cycle parking spaces	0
Cycle parking lockers	0
"Cycle-pod" or "Mini-pod"	
Scooter parking spaces	80
Other cycle parking spaces	8

Other School Transport Facilities

Staff parking spaces	0
Staff car share spaces	0
Disabled parking spaces	0
Visitor car-parking spaces	0
Coach parking spaces	No
Student storage lockers	0
Staff storage lockers	12
Staff shower facilities	Yes
Engineering measures in and around the school site	20mph speed limit and traffic calmed streets

Site Working Group Members

Working group members	Hannah McCormick	STP Champion
	Damian McBeath	Head Teacher
	Justine Oldham	Deputy Head Teacher
	James Toop	Governor
	Maher Fara	Premises Manager
	Richard Evans	School Travel Advisor

Other Information

Any other relevant information



STAR-Track
Accredited and Recognised



Survey Results

Pupil Survey Results

Responses: 87

Response Rate: 97

Date: 01-SEP-13

Survey completed by carroll, dahl, potter

	Car	Car Share	Park and Stride	DLR	Rail	Tram	Tube	Public Bus	School Bus	River	Cycle	Buggy	Scoter	Walking
Actual 2013/14	23	0	0	0	0	0	0	2	0	0	13	0	21	28
	(26%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(2%)	(0%)	(0%)	(15%)	(0%)	(24%)	(32%)
Actual 2012/13	10	2	0	0	0	0	0	2	2	0	7	0	25	12
	(17%)	(3%)	(0%)	(0%)	(0%)	(0%)	(0%)	(3%)	(3%)	(0%)	(12%)	(0%)	(42%)	(20%)
Preferred 2013/14	15	0	0	0	1	0	1	3	1	0	25	1	8	4
	(25%)	(0%)	(0%)	(0%)	(2%)	(0%)	(2%)	(5%)	(2%)	(0%)	(42%)	(2%)	(14%)	(7%)
Preferred 2012/13	1	12	1	0	1	0	2	0	1	0	4	2	5	1
	(3%)	(40%)	(3%)	(0%)	(3%)	(0%)	(7%)	(0%)	(3%)	(0%)	(13%)	(7%)	(17%)	(3%)

Commentary on results: not a great result this year: car use up from 17% to 26% active travel down from 74% to 71%



STAR-Track
Accredited and Recognised



Survey Results

Staff Survey Results

Responses: 16

Response Rate: 95

Date: 01-SEP-13

Survey completed by Staff ()

	Car	Car Share	Park and Stride	DLR	Rail	Tram	Tube	Public Bus	School Bus	River	Cycle	Buggy	Scooter	Walking
Actual 2013/14	2	0	0	0	1	0	2	4	0	0	3	0	0	4
	(13%)	(0%)	(0%)	(0%)	(6%)	(0%)	(13%)	(25%)	(0%)	(0%)	(19%)	(0%)	(0%)	(25%)
Actual 2012/13	1	0	0	0	2	0	1	2	0	0	1	0	0	3
	(10%)	(0%)	(0%)	(0%)	(20%)	(0%)	(10%)	(20%)	(0%)	(0%)	(10%)	(0%)	(0%)	(30%)
Preferred 2013/14	5	0	0	0	0	0	1	2	0	0	4	0	0	4
	(31%)	(0%)	(0%)	(0%)	(0%)	(0%)	(6%)	(13%)	(0%)	(0%)	(25%)	(0%)	(0%)	(25%)
Preferred 2012/13	2	0	0	0	0	0	1	1	0	0	2	0	0	4
	(20%)	(0%)	(0%)	(0%)	(0%)	(0%)	(10%)	(10%)	(0%)	(0%)	(20%)	(0%)	(0%)	(40%)

Commentary on results:



STAR-Track
Accredited and Recognised



School Consultation

Planned Consultations

There are no planned consultations entered for this school



STAR-Track
Accredited and Recognised



School Consultation

Completed Consultations

There are no completed consultations entered for this school



STAR-Track
Accredited and Recognised



Issues

Current Issues

There are no current issues entered for this school



STAR-Track
Accredited and Recognised



Issues

Resolved Issues

Category	Date resolved	Details	How identified	Action Taken	Document
School facilities	JUNE 2012	lack of secure area for bike parking	Bike stolen from within school grounds	covered secure bike/scooter area has now been installed	
School facilities	JULY 2013	no cycle parking or scooter racks in the secure area	STA could not park his bike	Installed covered cycle and scooter parking with secure gate.	
Personal Safety	SEPTEMBER2012	CCTV on the front gate to allow remote supervision and the school grounds to be opened at an earlier time.	in original STP	installed CCTV	



STAR-Track
Accredited and Recognised



Targets

Survey Data

	Car	Car Share	Park and Stride	DLR	Rail	Tram	Tube	Public Bus	School Bus	River	Cycle	Buggy	Scooter	Walking
Actual 2013/14	23	0	0	0	0	0	0	2	0	0	13	0	21	28
	(26%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(2%)	(0%)	(0%)	(15%)	(0%)	(24%)	(32%)

Current Targets

Type	Non modal shift	Current	Target	Date
Car		26	20	JANUARY 2015
Cycle		15	17	JANUARY 2015
Scooter		24	26	JANUARY 2015
Walking		32	34	JANUARY 2015



STAR-Track
Accredited and Recognised



Targets

Completed Targets

Type	Non modal shift	Current	Target	Date	Result	Achieved
Car		17	11	FEBRUARY 2014	car use rose to 26%	
Cycle		12	14	FEBRUARY 2014	cycling rose to 15%	
Scooter		42	44	FEBRUARY 2014	scootering plummeted to 24%	
Walking		20	22	FEBRUARY 2014	walking rose to 32%	



STAR-Track
Accredited and Recognised



Initiatives

Current Initiatives - Walking, Cycling & Road Safety

Initiative	Owner	Actions
A2. WoW	Hannah	give badges to pupils who walk at least 1x/week
A8. Walking trip	Hannah	eg Forest School every 2 weeks, local parks, to swimming pool and annual bear hunt
A13. Cycle training for adults	Hannah	promote free adult cycle training to parents and staff http://tinyurl.com/3xxutpc
A15.1. Junior Travel Ambassador	Class Teachers	Download action pack from stars website and share with teaching staff.
A29. Other initiative	Hannah	promote free cycle maintenance courses to staff and parents http://www.lbhf.gov.uk/Directory/Community_and_Living/Safety/Personal_injury/156360_Cycle_Maintenance_Courses .



STAR-Track
Accredited and Recognised



Initiatives

Current Initiatives - Smarter Driving

Initiative	Owner	Actions	Planned date
A35. Car free days	Damian	try to get all staff and all parents to leave the car at home for one single day in June - a big challenge! start planning 2 months ahead - notify by newsletter/website etc. and talk to pupils about it	JUNE 2014



STAR-Track
Accredited and Recognised



Initiatives

Current Initiatives - Public Transport

Initiative	Owner	Actions	Planned date
A42. Use PT for school trips	Hannah	Reception class travelling by tube to Little Venice puppet theatre	FEBRUARY 2014



STAR-Track
Accredited and Recognised



Initiatives

Current Initiatives - Promotion

Initiative	Owner	Actions	Planned date
PR1. Newsletter	Hannah	item in newsletter about STP and objectives/targets and the car free day in June!	MARCH 2014
PR4. Assembly	Damian	tell pupils why we have STP, why walking and cycling to school is good for them and good for everyone else too	MAY 2014
PR5. Parent/induction evenings	Damian	discuss travel to school options as part of induction process	JUNE 2014
PR6. Information on the website	Hannah	put the updated STP on the website	MARCH 2014



STAR-Track
Accredited and Recognised



Initiatives

Current Initiatives - Curriculum

Initiative	Owner	Actions	Planned date
C13. Other curriculum work	Damian McBeath	To include school travel in the reporting of students fitness and exercise amounts and to promote active travel in health lessons	APRIL 2014



STAR-Track
Accredited and Recognised



Initiatives

Current Initiatives - Partnerships

Initiative	Owner	Actions	Planned date
PT1. Work with Police/SNT	Damian	invite SNT in to talk about road safety	JUNE 2014
PT4. Healthy Schools status	Hannah	Make contact with David Millard to find out about the scheme.	MARCH 2014



STAR-Track
Accredited and Recognised



Initiatives

Current Initiatives - Funding

Initiative	Owner	Actions	Planned date
F2. If applicable, provide information or evidence on how the school has spent other funding from the Local Authority (Small claim grants...)	Hannah	Get hold of new small grant funding form and consider whether to make a claim.	MARCH 2014



STAR-Track
Accredited and Recognised



Initiatives

Completed Initiatives - Walking, Cycling & Road Safety

Initiative	Owner	Actions	Completed date	Comments / results	Documents
A2. WoW	Hannah	give badges to pupils who walk at least 1x/week	DECEMBER 2013		
A2. WoW	Hannah		DECEMBER 2012	give badges to pupils who walk at least 1x/week	
A8. Walking trip	Hannah		DECEMBER 2012		
A8. Walking trip	Hannah	eg Forest School every 2 weeks, local parks, to swimming pool and annual bear hunt	JANUARY 2014	Forest School and swimming	
A8. Walking trip	Hannah		DECEMBER 2012		
A9. Scooter storage request	Damian	choose scooter and cycle parking (google) then apply for small grant and install	JULY 2013	Scooter parking installed	
A16. JRSOs (KS1/2)	Hannah		JULY 2013		
A16. JRSOs (KS1/2)	Hannah		DECEMBER 2012		
A29. Other initiative	Damian		SEPTEMBER 2012	CCTV installed following bike theft	
A29. Other initiative	Damian		AUGUST 2012	lobbied TfL successfully to improve A40 underpass, Â£200k spent on improvements	
A29. Other initiative	Damian		JUNE 2012	created secure cycle and scooter parking area	



STAR-Track
Accredited and Recognised



Initiatives

Completed Initiatives - Public Transport

Initiative	Owner	Actions	Completed date	Comments / results	Documents
A42. Use PT for school trips	Hannah		DECEMBER 2013	Y2 trip to science museum	
A42. Use PT for school trips	Hannah		DECEMBER 2012		



STAR-Track
Accredited and Recognised



Initiatives

Completed Initiatives - Promotion

Initiative	Owner	Actions	Completed date	Comments / results	Documents
PR1. Newsletter	Hannah	item in newsletter about STP and objectives/targets and the car free day in June!	MARCH 2013		
PR4. Assembly	Damian	tell pupils why we have STP, why walking and cycling to school is good for them and good for everyone else too	APRIL 2013		
PR5. Parent/induction evenings	Damian	discuss travel to school options as part of induction process	JULY 2013		
PR5. Parent/induction evenings	Damian	discuss travel to school options as part of induction process	JUNE 2012	discuss travel to school options as part of induction process	
PR6. Information on the website	Hannah		SEPTEMBER2012	info on website about how to travel to the school	
PR6. Information on the website	Hannah	put the STP on the website	MARCH 2013		



STAR-Track
Accredited and Recognised



Initiatives

Completed Initiatives - Partnerships

Initiative	Owner	Actions	Completed date	Comments / results	Documents
PT1. Work with Police/SNT	Damian		SEPTEMBER2012		



STAR-Track
Accredited and Recognised



Initiatives

Completed Initiatives - Funding

Initiative	Owner	Actions	Completed date	Comments / results	Documents
F2. If applicable, provide information or evidence on how the school has spent other funding from the Local Authority (Small claim grants...)	Damian	apply for small grant funding for scooter and cycle parking	JANUARY 2014	tfl funded cycle and scooter parking	

STAR

Outstanding Level Accreditation

To achieve **Outstanding** standard your school should demonstrate exceptional results in at least one of the following categories : **walking/scooter, cycling, road safety, public transport** or **student lead project**. Please state the category, what your school has achieved and how.

No statement has been submitted (only required for Outstanding standard).

Sign Off

Current Accreditation Level: Bronze

Working Group Sign-off

Name	Role	Date
Maher Fara	Premises Manager	26-FEB-14
Richard Evans	School Travel Advisor	
Hannah McCormick	STP Champion	26-FEB-14
Damian McBeath	Head Teacher	26-FEB-14
Justine Oldham	Deputy Head Teacher	26-FEB-14
James Toop	Governor	26-FEB-14

Additional comments:

Accreditation Criteria

Survey

Please note that to be accredited your school needs to have a 90% response rate from the pupils. If there is good reason why your school has not been able to achieve this please state your reasons in **Additional information**

Modal shift away from the car must be achieved within the last three years for the **Silver level**.

Modal shift away from the car of at least 6% within the last three years is required for **Gold level**. Alternatively 90% must travel by non-car modes.

Consultation

Note: all consultation is valid for 3 years apart from the hands up surveys, which need to be carried out yearly. Only consultations that have been completed can be counted towards accreditation.

- **Bronze level** - Hands up surveys for pupils and staff only
 - **silver level** - Completed categories HS1 - HS6
 - **Gold level** - Completed all categories
-

Initiatives

Note: initiatives carried out in the previous academic year count towards **bronze** level, the last 2 years for **silver** and 3 years for **gold**. Only initiatives that have been completed are valid.

Bronze accreditation standard requirements:

10 different initiatives, from Walking, Cycling and Road Safety, Smarter Driving and Public Transport
6 different initiatives in total; at least 2 from Promotion, 3 from Curriculum and 1 from Partnerships or Funding
No evidence required

Silver accreditation standard requirements:

20 different initiatives, from Walking, Cycling and Road Safety, Smarter Driving and Public Transport
10 different initiatives in total with a minimum of 4 from Promotion, 4 from Curriculum and 2 from Partnerships or Funding
Provide a brief summary of work done and upload evidence for each initiative, such as a photo, letter, e-mail, poster or results that show the activity was done.

Gold accreditation standard requirements:

25 different initiatives in total, with a minimum of 15 from Walking, Cycling and Road Safety and the remaining from Smarter Driving and Public Transport
15 different initiatives from Promotion, Curriculum, Partnerships and Funding, with essential criteria highlighted by an asterix (*) Upload evidence for each initiative.
Upload evidence for each initiative.
Additionally, you must demonstrate an outstanding level of participation in Walking/Scooting, Cycling, Road Safety, Smarter Driving or Public Transport. Provide as much information as possible to explain how your school has gone above and beyond in one of the travel modes and displayed an innovative and creative approach with excellent results. Go to the **STAR** tab at the top of the page choose the **Category**, type in the requested information and then upload further evidence.