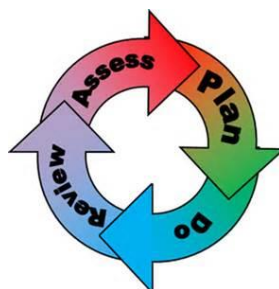


# Ark Conway Primary Academy Special Educational Needs

## School Information Report 2018–19



1. How are children at Ark Conway monitored, assessed and identified as being in need of additional provision or having Special Educational needs?
  - At Ark Conway, a half termly assessment cycle monitors children's progress and attainment against all areas of the curriculum.
  - Screening tools are used to assess if language is within the normal range for each age group. This is particularly important in the Early Years.
  - The leadership team (Head Teacher, Deputy Head Teacher and SENCo) carry out classroom observations throughout the school year.
  - Teachers or parents who have a specific concern about a child will discuss this with the SENCo. The SENCo will then carry out appropriate observations and assessments. If needed, a referral will be made for more specialised assessments and advice.
  - Each class has a Teacher and a Teaching Assistant to help support the children within the class. Where appropriate, there is also a Special Educational Needs Teaching Assistant in each class.
  - In line with the 2015 Special Educational Needs and Disabilities Code of Practice, the Ark Conway Academy follows a graduated response cycle. This allows for carefully tailored intervention and support.



2. How does Ark Conway assess the progress of pupils with Special Educational Needs?

To monitor children's progress the following takes place:

- Half termly assessments of all children in the core subjects (Reading, writing, maths, science, speech and language);
- Pupil progress meetings take place each term with all teachers and teaching assistants, with the Leadership team.
- IPP (Individual Provision Plans) review meetings each term.
- Annual review meetings each year for children who have a statement of Special Educational needs or an Education, Health and Care plan (EHCP).

3. Who is the SEN Co-ordinator and how can I contact her?

Miss Iida Uusinoka

i.uusinoka@arkconwayprimary.org

0203 249 1180

Please make an appointment at the front office if you would like to meet with the SENCo.

4. What expertise and training do staff at Ark Conway have to meet the needs of children with special educational needs?

Staff at Ark Conway have experienced training in one or more of the below areas:

- Nuffield
- Talk Boost
- Makaton sign language
- Language for Thinking training
- Mental Health
- TEACCH
- PECs
- Team Teach
- On-going advice from outside specialists (Speech and Language Therapist, Occupational Therapist, Educational Psychologist)

There is at least one SEN Inset session per term, which teachers attend.

In line with the 2015 SEND Code of Practice, the SENCo is currently obtaining the National Award for Special Educational Needs Education.

5. What facilities and equipment are in place for children with special educational needs?

There are a range of facilities and equipment is made available for children who require them. These include:

- Access to electronic devices and software to support curriculum access (personalised laptop, Clicker 6, Rapid Reader, magnifier)
- Visual aids, such as visual timetables, timers
- Sensory equipment (fiddle toys, wobble cushions, weighted vests, ear defenders, Theraputty, gym ball, trampoline)
- Personalised workstations
- Writing slant, pencil grips

6. What role can the parents of pupil's with special educational needs play?

To discuss learning support, intervention programmes and behavioural support at home parents can access:

- An open door policy to see the SENCo at any point (excluding Mondays).
- Each morning (Early Years and KS1) and at the end of the day, the class teacher is available if you would like to schedule a meeting to discuss any concerns with the class teacher. Alternatively, staff at the front office will be able to book an appointment for you.
- Termly parent evenings to meet with the teacher (and SENCo, if appropriate).
- Termly meets with the teacher, teaching assistant and SENCo to discuss IPP targets.
- Annual Review meet to discuss statements or EHCP, review progress and plan next steps.

7. If I have a concern about provision for my child, I am unhappy or would like to make a complaint, How do I do this?

- As soon as you have any concerns, queries or complaints, please come to speak to the following members of the Ark Conway team:



- All of the above members of staff will be able to support you with how to follow the complaint procedure if an issue cannot be resolved.

8. What support services outside of school are available for parents of children with special educational needs and how can I contact them?

Further advice, information and contact details for relevant services can be found under the Local Offer on the Hammersmith & Fulham Local Authority website:

<http://search3.openobjects.com/kb5/lbhf/fis/localoffer.page?localofferchannel=0>